

COUNCIL POLICY**CURRENT**

SUBJECT: TOW TRUCKS - POLICE REQUESTED
POLICY NO.: 500-03
EFFECTIVE DATE: April 13, 1981

BACKGROUND:

The Police Department finds it necessary from time to time to remove vehicles from the streets and highways by utilizing the services of private towing companies. Towing expense is charged to the owner of the towed vehicle. Because the Police Department frequently initiates these services, it is desirable to establish certain operating procedures and safeguards.

PURPOSE:

It is the intention of the City Council to establish an equitable means of distributing requests for towing services among qualified firms, and to insure that such service is prompt and reasonably priced.

POLICY:

- A. Towing Districts - The City shall be divided into Towing Districts and a map describing these districts shall be filed in the office of the City Clerk. Contracts for police requested towing shall be awarded for each district to the highest responsible bidder for a three-year term.
- B. Agreement - Successful bidders shall enter into an agreement with the City; which agreement shall contain eligibility requirements, operating regulations and fee schedule. The City and the towing contractors may review and revise the fee schedule by mutual agreement at any time upon finding that the existing rates are inequitable. The fee schedule shall be available to interested citizens upon request.
- C. Negotiated Agreement - Contracts for districts in which no bids are received shall be negotiated by the City Manager and approved by the City Council with contractors from contiguous districts or other qualified tow car operators. Bidding shall be open to qualified operators outside the City within reasonable proximity to those particular districts that do not have an established operator.
- D. Terminated Agreement - In the event a contract is terminated before the end of the term, the district may be reopened for bids and a new contract awarded. Contractors in contiguous districts or other qualified tow car operators shall provide interim service. Contracts shall not be assigned without the City's consent.

HISTORY:

Adopted by Resolution R-176968 08/22/1963
Amended by Resolution R-180314 06/11/1964
Amended by Resolution R-185159 10/07/1965
Amended by Resolution R-253998 04/13/1981